



Milwaukee Academy of Science

2000 W Kilbourn Ave - Milwaukee, WI 53233 - (414) 933-0302

Title: Speech-Pathologist

Supervisor: Director of Special Education

Department: Special Education

Classification: Certified

I. Accountability Objectives:

Seeking a part-time (.6 FTE) speech and language pathologist for the remainder of the 2023-2024 school year, then increasing to full time for the 2024-2025 school year. This position would serve students in grades K4-12th. Preferred qualifications for this position include: experience providing speech and language therapy services within an urban school setting; experience in conducting evaluations to determine eligibility for speech and language services, experiencing writing IEPs; strong oral and written language skills, and ability to collaborate and work collectively as a member of a team.

II. Position Characteristics:

Length of Contract: First-Year Teachers- 197 days; Returning Teachers- 195 days

III. Position Relationships:

Reports to: Director of Special Education and Student Services

Coordinates with: Director of Special Education, students, classroom and resource teachers, and parents and families.

IV. Position Qualifications:

Required Qualifications: Candidates must possess Wisconsin DPI certification #1820 (Speech and Language Pathology). ASHA Certificate of Clinical Competence is preferred.

V. Position Responsibilities:

- a. Communicate with students and families to Screen and/or evaluate students referred for suspected speech/language disabilities.
- b. Participate in IEP team meetings and IEP development, accepting responsibility as case manager as assigned; coordinate IEP teams as assigned.
- c. Conduct initial evaluations and three-year reevaluations of assigned cases.
- d. Identify treatment options and provide instruction to students identified with speech/language impairments in order to implement IEP's in both inclusive and pull-out settings.
- e. Follow special education procedures, including compliance and due process, in all cases.
- f. Communicate with special education and regular education staff and administrators.
- g. Support efforts to maintain children with speech/language impairments in the least restrictive environments.



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- h. Maintain confidentiality according to IDEA standards.
- i. Complete all paperwork in a timely manner.
- j. Maintains a variety of manual & electronic documents, files, and records to ensure the availability of information as required for reference, tracking and/or compliance with established regulations.
- k. Participate in special education in-services for the purposes of general staff development and the development of specific skills required for competency and compliance.
- l. Establish and maintain good communication with parents of all children on assigned caseload.
- m. Complete case manager responsibilities within assigned buildings.
- n. Must be flexible and willing to work with a wide variety of students, age levels, and diverse backgrounds.

VI. Professional Responsibilities:

- a. Understand the educational philosophy of the School and for carrying out school policies.
- b. Be aware of and/or participate on School teams for curriculum development, data analysis, staff development planning, selection of materials, and other committees.
- c. Participates in trainings, meetings, professional development and seminars.
- d. Coordinates meetings & processes for eligible students presenting evaluation results, developing treatment plans, and/or providing training.
- e. Maintains a variety of manual & electronic documents, files, and records to ensure the availability of information as required for reference, tracking and/or compliance with established regulations.
- f. Perform other duties as assigned by the principal and other administrators